

CHILD CARE FACT SHEET

For Persons Applying For or Receiving Child Care Services

WHO IS ELIGIBLE FOR SERVICES?

You may be eligible for services if you are making your home in Alabama and are:

- Employed and/or enrolled in school/training and making no more income than is allowable (see Initial Eligibility Monthly Income Scale).

WHAT IS THE ALLOWABLE INCOME AND HOW MUCH IS THE WEEKLY FEE?

Income is gross income before taxes, social security or any other deductions are made. Regulations allow for no deductions to gross income. Family income includes wages from employment, child support, SSI, SSA, some educational funds, etc. Weekly gross income is multiplied by 4.333 to compute monthly income.

PARENTAL FEE CHART

Weekly Fee:	\$8.00	\$10.50	\$13.00	\$15.50	\$18.00	\$20.50	\$23.00
Family Size	Initial Eligibility Monthly Income Scale (All New Applicants Must Enter Under This Scale)						
2	342-722	723-840	841-956	957-1071	1072-1189	1190-1305	1306-1483
3	429-949	950-1115	1116-1269	1270-1423	1424-1577	1578-1731	1732-1860
4	516-1098	1099-1284	1285-1462	1463-1640	1641-1818	1819-1995	1996-2237
5	603-1296	1297-1504	1505-1713	1714-1922	1923-2129	2130-2338	2339-2614
6	690-1488	1489-1728	1729-1967	1968-2207	2208-2445	2446-2684	2685-2991
7	777-1680	1681-1952	1953-2223	2224-2496	2497-2766	2767-3038	3039-3368
>=8	864-1873	1874-2175	2176-2478	2479-2781	2782-3082	3083-3385	3386-3745

Note: Families with income below the amount shown in the \$8.00 column are NOT required to pay a fee. **All fees are per child.**

Weekly Fee:	\$30.50	\$38.00	\$45.50
Family Size	Continuing Eligibility Monthly Income Scale		
2	1484-1529	1530-1638	1639-1711
3	1861-1936	1937-2074	2075-2146
4	2238-2346	2347-2513	2514-2581
5	2615-2753	2754-2949	2950-3016
6	2992-3160	3161-3387	3388-3451
7	3369-3571	3572-3826	3827-3886
>=8	3746-3958	3959-4242	4243-4321

WHO IS INCLUDED IN A FAMILY?

Family means the basic family unit consisting of an adult and his or her spouse (including common law), children under 18 years of age, and minor parents under 18 years of age and their children, related by blood, marriage, or adoption, who are residing in the same household. A member of this basic family unit temporarily out of the home continues to be considered as part of the family.

Considered as separate families are:

- Related persons 18 years of age or over, other than spouses, who live together.
- Unrelated persons 18 years of age or over who live together.
- Children for whom the Department of Human Resources has custody of and who are in foster care.
- Individuals under 18 years of age who are married.

All child care programs managed by the Child Management Agency are administered in accordance with the Civil Rights Act of 1964, the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and all other federal and state civil rights laws.

NOTICE OF CLIENT'S RIGHTS

If you are not satisfied with the action of the Child Care Management Agency because your application was denied, your application was not acted on within 30 days, or your child care services were reduced or terminated, you may take the following steps:

(1) Ask for a conference with the Child Care Management Agency.

Or

(2) Ask for a formal hearing. The request must be made in writing by you or your legal representative, must clearly state the reason for your complaint, and must be signed and dated by you. You may send your request to the Child Care Management Agency, who will forward it to the Department of Human Resources Administrative Hearing Office.

Who may ask for a hearing?

You or someone legally appointed to represent you may request a hearing.

How much time do you have to request a formal hearing?

Your written request must be made to the Child Care Management Agency within 60 days of the alleged offense(s). Be sure to include your current address.

What are the hearing procedures?

The State Department of Human Resources will send information about hearings to the person requesting the hearing. A representative of the State Department of Human Resources will conduct and preside over the hearing.

How do you withdraw a hearing request?

You may voluntarily withdraw the hearing request at any time prior to the resolution of the complaint by the Administrative Hearing Officer. The withdrawal must be in writing, must be signed and dated by you and must clearly indicate the reason(s) for your decision. You may send your withdrawal to the Child Care Management Agency who will immediately forward it to the Administrative Hearing Officer.

Nondiscrimination...

All child care programs managed by the Child Care Management Agency are administered in accordance with the Civil Rights Act of 1964, the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and all other federal and state civil rights laws.